

Advanced Degree Students Association
Minutes: February 4, 2016

Rachel Knight-Messenger	E	Robyn Boere	P	Gordon Brown	E
Michael Buttrey	P	Matthew Charlesworth	P	Steve Hewko	E
Matt Koovisk	E	Jonathan Lofft	P	Benjamin Lujan	E
Beth McCutcheon	P	Alison Murray	P	Andrew Nussey	P
Anthony Spellacy	P	Becca Spellacy	P	Bruce Worthington	E

P-Present E-Excused A-Absent

Guests: Dean Detloff (from ICS)

1) Opening Payer

Meeting opened with Prayer by Matthew Charlesworth at 12:02

2) College Rep Reports

a. St Mikes

Matthew Charlesworth brought up that St Mikes is hosting International Woman's Day, which is being supported by TST as an annual event and that we might participate in some fashion. Allison will find out more info.

b. Regis

Book launch last Thursday, Friday had the Lonergan forum. Sat Feb 6 is the Regis Gala with thicketts for \$150 and tickets are available. March 9, will be a lecture on Pope Francis and Laudato Si (free but must register)

c. Emmanuel

Had Community luncheon to celebrate Lunar New Year yesterday. Vivaldi Gloria will be offered by TST Choir on Sunday Feb 7, 2016 at 7:00pm

d. Trinity

Had Open House, Will be having a retreat. Ash Wednesday will see a service for the imposition of Ashes.

e. Wycliffe

None

f. Knox

None

g. ICS

May run some summer classes this year, not final but being discussed. Finding ways to get ICS name out there and do publicity (would love any help that can be offered).

3) Committees

a. Academic Council

None

b. GSC

Coming meeting has been canceled

c. Library

Rachel is no longer able to fulfill this position, because her husband got a job in Israel. She will be back next year. This means somebody will need to take the last couple of meetings, Matthew Charlesworth will do this. Michael Buttrey asked that we ask about the borrowing periods and the possibility of schronization of those periods.

A note about Regis's library: it was flooded and they are currently closed

d. Unions

i. UTSU

Not present. They did show up to the Fees meeting.

ii. GSU

Michael Buttrey missed the meeting because of the Fees meeting

4) Treasurer's Report

Matthew proffered this report: we have budgeted all but \$70 of this year's fees, but TST has offered a loan for the beginning of next year for the BBQ.

Jonathan Lofft moved adoption, seconded by Alison, accepted unanimously

5) Elections

Michael Buttrey present a modified elections policy. Jonathan Lofft moved for adoption, which was approved unanimously

Dates to set for the election: Nominations will be accepted from Feb 29 to March 18

Matthew Charlesworth volunteers to be the Returning officer, and was approved by unanimous vote

Matthew went through the board to determine who was planning on leaving this year and who needed to continue. 10 positions will be open in this election. It is also customary that members who are seeking election resign their current position effective the AGM.

6) Fees Meeting

The meeting was attended by members of the board and one other student, some of the USTU executive, and 4 people from U of T. It was nice that UTSU attended because they will represent us on the governance.

It was discussed that UTSU will be the body representing students at TST students and a concern was expressed that Undergrad's will be representing Graduate Students.

Some good things: we still have access to Residences, Health Plans, Accessibility Services, if they do nothing.

Lucy has offered to have a smaller meeting with Becca, so she would like to meet and have a discussion about things that are covered outside of this fee. Robin agrees to attend with her.

Becca would also like to approach the Athletic Center to see if they might be able to join there without paying the fee.

a. Referendum Policy

We need to have a referendum policy to set fees, and Michael has set up a policy. He would like to meet with people about this policy and a number of people have volunteered to help.

7) Conference

Jonathan is pleased to say that he had a number of proposals, so many that a number were turned back. Jonathan looks to publish the conference details by the end of next week. Allison was recruited to help publish the details.

A gift for Dean Ginther was discussed. Members of the board are asked to volunteer to help with moderating and other jobs.

8) New PhD

TST see the new PhD issue completely closed. The Board agrees that it sees the issue closed.

9) Professional Development Seminar

Becca has not heard back from Carol King yet. More info to come.

10) Other Business

None

11) Closing

Next Meeting will be the March 3 at noon to 2:00 in the Jay Boardroom.

Jonathan Lofft moved adjournment at 1:24 pm

TORONTO SCHOOL OF THEOLOGY
GRADUATE STUDENTS' ASSOCIATION (TGSA)
FINANCIAL REPORT FOR THE YEAR 2015-2016
as at 3 February 2016

EXPENSES				INCOME				
	A	B	C	D	E	F	G	H
	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS
	2015-16	2015-16	2014-15 (A-B)	2014-15	2015-16	2015-16	2014-15 (F-E)	2014-15
BANK FEES								
30-Apr Withdrawal Fees	2.40	2.40		0.00				
30-Sep Withdrawal Fees	0.80	0.80		0.00				
SUB-TOTAL	3.20	3.20		0.00				
PROFESSIONAL DEVELOPMENT SEMINARS								
Sep Seminar: SSHRC/OGS Seminar (18 Sep, 1-3pm ~30)	125.00	100.00	25.00 (20%) under budget	125.00				
2-Nov Michael Buttrely (Food etc.) (CHQ#00227-1143737166)		100.00						
Oct Seminar:	0.00			75.00				
Nov Seminar: Conference Proposals & Presenting (30 Nov, 1-3pm, ~9)	75.00	79.97	4.97 (7%) over budget	75.00				
10-Dec Rachel Knight-Messenger (CHQ#00229-3141178499)		79.97						
Jan Seminar: Town Hall for UTGSU - CANCELLED	0.00			75.00				
Feb Seminar: Teaching (Feb)	225.00		225.00 (100%) under budget	0.00				
SUB-TOTAL	425.00	179.97	245.03 (58%) under budget	350.00				
TGSA CONFERENCE AWARDS								
Fall TGSA Conference Award #1	300.00	300.00		201.13				
4-Dec Chandra Wim (CHQ#00228-0148141877)		300.00						
Winter TGSA Conference Award #1	300.00		300.00 (100%) under budget	400.00				
Winter TGSA Conference Award #2	300.00		300.00 (100%) under budget	200.00				
Winter TGSA Conference Award #3	300.00		300.00 (100%) under budget	200.00				
SUB-TOTAL	1,200.00	300.00	900.00 (75%) under budget	1,001.13				
TGSA SOCIAL EVENTS								
Sep Social: Welcome Back BBQ (18 Sep, 4-6pm, ~80)	420.00	362.42	57.58 (14%) under budget	325.00 ¹				
18-Sep Loblaws #029 (BBQ Food)		216.70						
18-Sep Loblaws #029 (BBQ Food)		73.22						
9-Oct Newman Fee for Space/BBQ (CHQ#00222-0500433824)		72.50		65.00				
Oct Social: Oktober Fest (22 Oct, 4-6pm, ~50)	200.00	200.00		83.02				
13-Nov Stephen Hewko (WADSA) (CHQ#00226-0200433886)		200.00						
Nov Social:	100.00	0.00	100.00 (100%) under budget	12.51				
Dec Social:	100.00	0.00	100.00 (100%) under budget	97.65				
Jan Social:	100.00	0.00	100.00 (100%) under budget	0.00				
Feb Social:	100.00	0.00	100.00 (100%) under budget	0.00				
Mar Social:	100.00	0.00	100.00 (100%) under budget	0.00				
Apr Social:	100.00	0.00	100.00 (100%) under budget	0.00				
SUB-TOTAL	1,220.00	562.42	657.58 (54%) under budget	518.18				
TGSA OPEN BOARD MEETINGS								
ADSA Open Board Meeting (06 Oct, 11h00-12h20pm, ~16)	100.00	110.16	10.16 (10%) over budget	0.00				
9-Oct Becca Spellacy (Pop Drinks) (CHQ#00224-0200535146)		24.08						
13-Oct Jonathan Loft (Pizzas) (CHQ#00223-0500601199)		86.08						
TGSA Open Board Meeting (04 Feb, 12h00-14h00pm, ~16)	100.00	45.13	54.87 (55%) under budget	0.00				
3-Feb Becca Spellacy (Pizza)		45.13						
AGM Lunch:	100.00		100.00 (100%) under budget	57.75				
SUB-TOTAL	300.00	155.29	144.71 (48%) under budget	57.75				
STUDENT SEMINAR GROUP GRANTS								
1st Seminar: Liturgy	100.00		100.00 (100%) under budget	100.00				
2nd Seminar: Bible (22 Oct, 4pm @ Wycliffe, ~30)	100.00	100.00		100.00				
26-Oct WADSA/TST Biblical Seminar (CHQ#00225-0500030385)		100.00		0.00				
3rd Seminar: Patristics	100.00		100.00 (100%) under budget	0.00				
4th Seminar: History	100.00		100.00 (100%) under budget	0.00				
SUB-TOTAL	400.00	100.00	300.00 (75%) under budget	200.00				
CONFERENCES								
11-Mar Spring Conference (11 Mar 2016, TST, 9-11am)	2,100.00		2,100.00 (100%) under budget	2,034.76				
SUB-TOTAL	2,100.00	0.00	2,100.00 (100%) under budget	2,034.76				
CHRISTMAS SURVEY								
Crux Gift Cards for Survey	100.00	100.00		100.00				
19-Jan Crux Gift Card		50.00						
19-Jan Crux Gift Card		50.00						
SUB-TOTAL	100.00	100.00		100.00				
GRAND TOTAL	5,748.20	1,400.88	4,347.32 (76%) under budget	4,261.82				

Balance b/f								
1-May		1034.57	1034.57					1,248.10
BANK FEES								
30-Apr Interest Credit		2.40	2.40					5.00
15-Sep Reversal of W/D Fees		2.40	2.40					
15-Oct Reversal of W/D Fees		1	1					
30-Oct Interest Credit		0.19	0.19					
SUB-TOTAL		5.99	5.99					5.00
TGSA Fees								
TGSA Fees Income		4,777.88	4,777.88					2,934.61
24-Sep TST Cheque 14648		3,542.22	3,542.22					2,526.71
30-Apr ChgBk Uncollect Fee		15.00	15.00					
30-Nov Dues Nov 2014		35.00	35.00					
30-Nov Photocopy Fees		8.10	8.10					
1-Dec Dues Dec 2014		45.00	45.00					
31-Jan Dues Jan 2015		27.50	27.50					
10-Feb Photocopy Fees		5.40	5.40					
26-Feb Photocopy Fees		10.00	10.00					
28-Feb Dues Feb 2015		7.50	7.50					
31-Mar Dues Mar 2015		2.50	2.50					
31-Mar Photocopy Fees		6.78	6.78					
30-Apr TSF Fees Collect 14/1		15.00	15.00					
31-May Dues May 2015		363.00	363.00					
30-Jun Dues Jun 2015		8.00	8.00					
31-Jul Dues Jul 2015		3,155.00	3,155.00					
22-Sep Photocopy Refund		5.00	5.00					
22-Sep Reverse 1112-1		10.00	10.00					
13-Oct TST Cheque 14663		896.00	896.00					407.90
31-Aug Dues Aug 2015		896.00	896.00					
14-Dec TST Cheque 14766		339.66	339.66					0.00
30-Sep Dues Sep-Dec 2015		384.00	384.00					
15-Oct Photocopy Fees		24.54	24.54					
31-Oct Photocopy Fees		31.80	31.80					
30-Nov Dues Nov 2015		12.00	12.00					
SUB-TOTAL		4,777.88	4,777.88					2,934.61
SPONSORSHIP								
Conference Grant		0.00	0.00					1,651.89
SUB-TOTAL		0.00	0.00					1,651.89

	A	B	C	D	E	F	G	H
	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS
	2015-16	2015-16	2014-15 (A-B)	2014-15	2015-16	2015-16	2014-15 (F-E)	2014-15
GRAND TOTAL								
Total Spent	5,748.20	1,400.88	4,347.32 (76%) under budget	4,261.82				
GRAND TOTAL								
Total Income		5,818.44	5,818.44		5,818.44	5,818.44		5,839.60
Balance c/f	70.24	4,417.56	4,347.32 (6189%) over budget	1,577.78				
	(E-A)	(F-B)		(H-D)				

NOTES

¹ Although under-budget, this was under-catered. We should take into account larger student numbers next year.

² TGSA Fees for this year: \$8 for full-time and \$4 for part-time students.

Bank Balance as at 3 February 2016

Certified as correct by Matthew Charlesworth:

\$4,417.56