**TGSA Emergency Board Meeting , May 27, 2019**

**1:00-2:30 PM**

In Attendance: Fiona Li (President)-Chair, Emma CW Ceruti (Vice President Internal), Liam Farrer (Vice President Conferences)-Acting Secretary, Leanne Ketcham (Treasurer), Michael Anderson (Knox Representative), Elizabeth (Beth) Anne Fisher (Pastoral Representative)\*, MJ Perry (History Representative), Michael Rogers, SJ (Regis Representative), Michael Buttrey (Chief Returning Officer [Non-Voting]), Samuel Needham (Social Chair [Non-Voting])\*  
  
Regrets: Carolyn Mackie (Wycliffe Representative)   
  
\*=Attended Via Teleconference.   
  
**Call to Order 1:05 PM**

1. Prayer; Territorial Remarks  
   Territorial Land Acknowledgement was offered by the F. Li   
   Opening Prayer was offered by L. Farrer
2. Nomination of temporary secretary   
   F. Li nominates L. Farrer  
   **Motion carried by consensus.**
3. A) Debrief of Meeting executive were invited too by Diane Henson, TGSA Registrar with Meredith Strong, the Director of the Office of the Vice-Provost, Students & Student Policy Advisor.  
   Report- L. Ketcham:   
   Fiona, Liam and Fiona attended. The meeting was very frustrating as all hands are tied. They were told some fees were mandatory and others were not. Categories for mandatory fees were Academic Support, Health & Counselling, Career Services and Safety. The conference was not deemed mandatory. Dianne gave us some suggestions to clarify in our draft budget  
   *Point of Information by L. Farrer -The members present were told to make a draft budget by last Friday.*  
   All organizations have to submit a budget by Friday May 31. The fees are opt out so one must physically opt out of them or they will have to pay. The presenter hopes that this will help us show what TGSA is and what we do   
   *Point of Information by L. Farrer- We were told by the provost not to change the budget to much or the government would get suspicious*   
   *Point of Inquiry by M. Rogers, SJ- What is the total fee per student?*   
   *Answer (L. Ketcham): The total fee will be $9.50 due to the fact that the opt in is per semester.*   
   The travel grants have been changed to make them more consistent with the past, as well as the amount of overhead and admin in academic and career services per the suggestion of the TGSA registrar. It is challenging as we cannot restructure and our major expenditures fall under optional things. The overall goal was to have essential fees account for 50%. This is about 49% so the board is close.   
     
   **M. Rogers, SJ moves to accept the report. E. CW Ceruti seconds.**   
     
   Discussion:  
   The members of the board discussed whether a 49% mandated fee would be acceptable to the ministry. L. Ketcham noted that the provost told the board that it was acceptable. It was also clarified that the restrictions on what could be considered mandatory were being set by the government and not the university.   
     
   B) Questions Regarding the Budget   
     
   M. Perry questions about whether we can change travel grants to networking opportunities  
   L. Ketcham responds that she will look into this with the TGSA Registrar. She notes that one of the challenges raised multiple times in the meeting was that across universities and colleges no one really knows what is to be acceptable.   
   M. Perry responds asking whether or not networking can qualify as a career service   
   L. Ketcham responds in the negative.   
   M Perry clarifies that she wants to know what qualifies as something for which a travel grant application can be used.   
   L. Ketcham suggests we need to come back to this after checking our policies.   
   M. Perry wants to ask the question about putting this into career services.   
   L. Ketcham asks for a written question to present to Dianne [Henson, TGSA Registrar].   
   L. Ketcham mentions our unique status and that it came up at this meeting that there are certain things that TGSA does not have access to.   
   M. Perry asks for examples of this.   
   F. Li states that TGSA does not have access to university career services. L. Farrer concurs   
     
   M. Buttrey asks if the opt out is one mass opt out.  
   L. Ketcham responds that there is an opt out for every society and every single category.   
   L. Farrer notes that it displays the amount per line by the cent and that there is not select all option.   
     
   M. Rogers, SJ puts forward four questions.   
   1) What level of accounting are they expecting from us?  
   2) Do we have to demonstrate that we use the money as is?   
   L. Ketcham notes that she does not know if we have to send expense reports; however, we can be audited and thus we need to use money how we say we are using it. She notes that we may be able to access more excellent resources due to budgetary increase now; however, this does highlight the fact that by the government’s categories most of what we do will be deemed non-essential.   
   3) Will we know whose opted into optional events?   
   L. Ketcham notes that we are still working this out because of FIPA issues; however, the short answer is no. The long answer is that a student can be asked to provide proof of opt in. She notes that the issue of the conference was raised specifically. L. Farrer notes that the conference committee will address this.   
   4) Do we have a requirement that people should have opted into a fee to benefit from it?   
   L. Ketcham notes that the answer is yes in certain situations, no in others. At points where it may present a detriment to people coming we may not require proof.   
     
   M. Anderson asks about the total fee?  
   L. Ketcham notes that we were told by the registrar that the total fee must be $19.00  
     
   L. Farrer asks why L. Ketcham in modifying the budget to meet the Registrars request re-allocated money to the travel grants and not the conference.   
   L. Ketcham notes that she did this because the provost had asked her advised her not to change the budget too drastically. L. Farrer wonders if the conference may not also be suffering a loss. L. Ketcham notes that per percentage the travel grants have lost more than the conference, but acknowledges both the sometimes problematic complexity surrounding the travel grant issue and L. Farrer’s point and proposes that the board discuss the option of having one travel grant a semester and re-allocate the remaining money to the conference.   
     
   Discussion:   
     
   The board had a through discussion of the benefits of the travel grants versus the benefits of the conference. M. Perry’s meeting with the UTSU representative on the 28th of May and the possibility of people donating money to TGSA through TST were also discussed.   
     
   **E. CW Ceruti, E. Fisher, and S. Needham exited the meeting at 1:55.**  
     
   **E. Fisher and S. Needham re-entered the meeting at 2:05, the delay being due to technical difficulties with L. Farrer’s Skype account.**   
     
   Discussion of the merits of the travel grants and the conference continued. Concerns were raised about the impression that the same people continually seem to win travel grants.  
     
   **Noted for the Record:** E. Fisher asks that TGSA request a record of the winners of the TST Travel Grant for the past five years from TST.   
     
   **M. Rogers, SJ motions that the draft budget be amended to a grant budget of 500 per semester to be allocated at a later date and to add the 200 as a result onto the TGSA conference budget M. Perry seconds**   
     
   *Point of Information-F. Li.: F. Li enters into the record an email from Elizabeth to clarify that there is no way to donate money to TGSA through TST at this time.*   
     
   L. Ketcham presents the modified proposed budget to the Board.   
     
   **M. Rogers, SJ motions to call to question in favour of the amended numbers presented by L. Ketcham.**   
   **Motion carries.**   
     
   L. Ketcham notes that she may have to make slight amendments to the proposed budget in order to satisfy the ministries criteria. **M. Perry motions, after friendly amendments by L. Farrer, that the treasurer be empowered to change the budget as dictated for the purposes of complying with provincial guidelines with the written approval of two other members of the executive. M. Rogers, SJ seconds.**   
   **Motion Carries.**   
     
   F. Li asks for the board’s consensus that any more work that needs to be done in order to move forward with this issue be done at a later date.   
     
   **Consensus is given.**   
     
   **L. Farrer motions to adjourn. Seconded by M. Rogers, SJ.**   
     
   **Meeting adjourned at 2:30**   
     
   *Respectfully submitted by Acting Secretary L. Farrer*  
   *May 27, 2019.*