

Advanced Degree Students Association
Minutes: April 7, 2016

Rachel Knight-Messenger	E	Robyn Boere	A	Gordon Brown	A
Michael Buttrey	P	Matthew Charlesworth	P	Steve Hewko	A
Matt Koovisk	P	Jonathan Lofft	P	Benjamin Lujan	A
Beth McCutcheon	P	Alison Murray	P	Andrew Nussey	A
Anthony Spellacy	P	Becca Spellacy	P	Bruce Worthington	A

P-Present E-Excused A-Absent

Guests: Trent Voth (Incoming Bible Rep.), Shawn, Warren Campbell, Lindsay Ann Cox (incoming Emmanuel Rep).

1) Opening Prayer

Meeting opened at 12:05 with prayer by Matt Koovisk.

2) Welcome/ Introductions

Introductions were made.

3) Final Reports (as needed)

a. Academic Council

Did meet, discussed faculty categories at the colleges, nothing was finalized but is out in the member colleges for discussion.

b. Library

Discussed standardizing the loan periods, but it was discovered that the loan periods were the same the loans but the renewal periods would be standardized.

4) Referendum

Michael presented the referendum policy. Black text was approved by the Board last meeting. Red and Blue text were additions that were made by suggestions of Jerry and Diane. Moved to adopt by Jonathan, seconded by Matthew, No discussion, Approved unanimously.

5) Financial Report

See report attached. Things marked “payable” are checks outstanding. TST has not yet awarded the Travel Bursaries so \$900 is reserved for that. Balance being brought

forward for next year is \$2499.52. Question was made about the student seminars not asking for money.

Motion to accept by Michael, seconded by Alison.

Jonathan moves an expression of appreciation for the Treasurer, seconded by Michael. Becca expanded it to include the Conference Chair for running an under budget conference.

6) Election Results

CRO tabled a 27 page report. Results show Fiona Li as receiving 29 votes and having the most votes. Ballots were received predominantly by ROSI with one manual ballot.

All other elections with candidates are acclaimed. No candidates were nominated for Vice President External, History Rep, Pastoral Rep., Theology Rep., MA Rep., Th.M. Rep., D.Min. Rep., Trinity Rep.,

Jonathan asked about the continuing of the program reps when that corresponding departments have ceased to exist. Michael noted that these were meant to keep representation across all members of TGSA students. Questions were asked about members filling multiple positions. It was noted that the board is able to fill these positions.

Matthew also includes a list of communications for future CRO's. He also included his discussion of campaign rules for this election for future.

Michael moved that the report be received and candidates be elected and acclaimed, Seconded by Jonathan, approved unanimously.

7) Other Business

Beth brings up the question of who can approve the minutes of this meeting. Michael moves that the minutes be approved by email, Jonathan seconded.

Michael attempted to convince Warren to consider another open position and described the duties of the positions. Warren declined to make a decision at this time.

Allison was reminded of the actions that will need to be taken over the summer by the board. Discussion was made about the positions. Bank accounts need to be changed. Student Life needs to be informed of the new members of the board.

8) Closing

Move to Adjourn by Jonathan at 12:41

TORONTO SCHOOL OF THEOLOGY
GRADUATE STUDENTS' ASSOCIATION (TGSA)
FINANCIAL REPORT FOR THE YEAR 2015-2016
as at 7 April 2016

EXPENSES					INCOME				
	A	B	C	D	E	F	G	H	
	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS	
	2015-16	2015-16	2014-15 (A-B)	2014-15	2015-16	2015-16	2014-15 (F-E)	2014-15	
BANK FEES									
30-Apr Withdrawal Fees	2.40	2.40	-	-					
30-Sep Withdrawal Fees	0.80	0.80	-	-					
SUB-TOTAL	3.20	3.20							
PROFESSIONAL DEVELOPMENT SEMINARS									
Sep Seminar: SSHRC/OGS Seminar (18 Sep, 1-3pm ~30)	125.00	100.00	25.00 (20%) under budget	125.00					
2-Nov Michael Buttrely (Food etc.) (CHQ#00227-1143737166)		100.00							
Oct Seminar:-	0.00	0.00		75.00					
Nov Seminar: Conference Proposals & Presenting (30 Nov, 1-3pm, ~9)	75.00	79.97	(4.97) (7%) over budget	75.00					
10-Dec Rachel Knight-Messenger (CHQ#00229-3141178499)		79.97							
Jan Seminar:-Town-Hall-for-UTGSU--CANCELLED	0.00	0.00		75.00					
Mar Seminar: Teaching Students how to Teach (1 Mar, 1-2:30pm, ~5)	30.00	30.00		-					
Presenter - (CHQ#00234-2143326817)	30.00	30.00							
SUB-TOTAL	230.00	209.97	20.03 (9%) under budget	350.00					
TGSA CONFERENCE AWARDS									
Fall TGSA Conference Award #1	300.00	300.00		201.13					
4-Dec Chandra Wim (CHQ#00228-0148141877)		300.00							
Winter TGSA Conference Award #1	300.00	300.00	Payable	400.00					
Winter TGSA Conference Award #2	300.00	300.00	Payable	200.00					
Winter TGSA Conference Award #3	300.00	300.00	Payable	200.00					
SUB-TOTAL	1,200.00	1,200.00		1,001.13					
TGSA SOCIAL EVENTS									
Sep Social: Welcome Back BBQ (18 Sep, 4-6pm, ~80)	420.00	362.42	57.58 (14%) under budget	325.00					
18-Sep Loblaws #029 (BBQ Food)		216.70							
18-Sep Loblaws #029 (BBQ Food)		73.22							
9-Oct Newman Fee for Space/BBQ (CHQ#00222-0500433824)		72.50		65.00					
Oct Social: Oktober Fest (22 Oct, 4-6pm, ~50)	200.00	200.00		83.02					
13-Nov Stephen Hewko (WADSAs) (CHQ#00226-0200433886)		200.00							
Nov Social:-	100.00	0.00	100.00 (100%) under budget	12.51					
Dec Social:-	100.00	0.00	100.00 (100%) under budget	97.65					
Jan Social:-	100.00	0.00	100.00 (100%) under budget	-					
Feb Social:-	100.00	0.00	100.00 (100%) under budget	-					
Mar Social Teaching Students how to Teach (1 Mar, 1-2:30pm, ~5)	100.00	40.69	59.31 (100%) under budget	-					
1-Mar Becca Spellacy - (CHQ#00235-2143326811)		40.69	(40.69)						
Apr Social:-	100.00		100.00 (100%) under budget	-					
SUB-TOTAL	1,220.00	603.11	616.89 (51%) under budget	518.18					
TGSA OPEN BOARD MEETINGS									
ADSA Open Board Meeting (06 Oct, 11h00-12h20pm, ~16)	100.00	110.16	(10.16) (10%) over budget	-					
9-Oct Becca Spellacy (Pop Drinks) (CHQ#00224-0200535146)	20.00	24.08		-					
13-Oct Jonathan Loft (Pizzas) (CHQ#00223-0500601199)	80.00	86.08		-					
TGSA Open Board Meeting (04 Feb, 12h00-14h00pm, ~16)	60.00	45.13	14.87 (25%) under budget	-					
3-Feb Becca Spellacy (Pizza) (CHQ#00231-4140188526)	60.00	45.13							
TGSA Open Board Meeting (03 Mar 12h00-14h00pm, ~16)	60.00	65.00	(5.00) (8%) over budget	-					
3-Mar Becca Spellacy (Pizza) (CHQ#00235-2143326811)	60.00	65.00							
AGM Lunch:	100.00	16.98	83.02 (83%) under budget	57.75					
7-Apr Michael Buttrely (Metro) (CHQ#00239-)	16.98	16.98	Payable	57.75					
SUB-TOTAL	320.00	237.27	82.73 (26%) under budget	57.75					
STUDENT SEMINAR GROUP GRANTS									
1st Seminar: Liturgy	100.00	0.00	100.00 (100%) under budget	100.00					
2nd Seminar: Bible (22 Oct, 4pm @ Wycliffe, ~30)	100.00	100.00		100.00					
26-Oct WADSAs/TST Biblical Seminar (CHQ#00225-0500030385)		100.00		-					
3rd Seminar: Patristics	100.00	0.00	100.00 (100%) under budget	-					
4th Seminar: History	100.00	0.00	100.00 (100%) under budget	-					
5th Seminar: Women in Theology	100.00	100.00		-					
18-Feb TST (CHQ#00232-2144167723)	100.00	100.00		-					
SUB-TOTAL	500.00	200.00	300.00 (60%) under budget	200.00					
CONFERENCES									
Spring Conference (11 Mar 2016, TST, 9-11am)	1,000.00	934.91	65.09 (7%) under budget	2,034.76					
10-Mar Conference Food	285.00	284.20	0.80 (0%) under budget						
10-Mar Conference Wine	200.00	163.90	36.10 (18%) under budget						
11-Mar Conference Breakfast (CHQ#00237-2143544734)	15.00	15.00							
11-Mar Conference Lunch (CHQ#00238-)	271.81	271.81	Payable						
11-Mar Guest Speaker Honorarium (CHQ#00236-)	200.00	200.00	Payable						
SUB-TOTAL	1,000.00	934.91	65.09 (7%) under budget	2,034.76					
CHRISTMAS SURVEY									
Crux Gift Cards for Survey	100.00	100.00		100.00					
19-Jan Crux Gift Card	50.00	50.00							
19-Jan Crux Gift Card	50.00	50.00							
SUB-TOTAL	100.00	100.00		100.00					
ELECTION EXPENSES									
Campaign Costs for Vice President Academic	75.00	5.00	70.00 (93%) under budget						
1-Apr Warren Campbell	25.00	0.00	25.00 (100%) under budget						
1-Apr Marie Green	25.00	0.00	25.00 (100%) under budget						
1-Apr Fiona Li	25.00	5.00	20.00 (80%) under budget						
SUB-TOTAL	75.00	5.00	70.00 (93%) under budget	-					
GRAND TOTAL	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS	BUDGET	ACTUAL	ACTUAL VS BUDGET	PREVIOUS	
	2015-16	2015-16	2014-15 (A-B)	2014-15	2015-16	2015-16	2014-15 (F-E)	2014-15	
Total Spent	4,648.20	3,493.46	1,154.74 (25%) under budget	4,261.82	6,025.12	5,992.98	(32.14) (1%) under budget	5,839.60	
Balance b/f					1,376.92	2,499.52	1,122.60 (82%) over budget	1,577.78	
					(E-A)	(F-B)	(H-D)		

BANK FEES									
30-Apr Interest Credit	2.40	2.40		5.00					
15-Sep Reversal of W/D Fees	2.40	2.40							
15-Oct Reversal of W/D Fees	1.00	1.00							
30-Oct Interest Credit	0.19	0.19							
SUB-TOTAL	5.99	5.99		5.00					

TGSA Fees									
TGSA Fees Income	4,979.56	4,947.42	32.14 (1%) under budget	2,934.61					
24-Sep TST Cheque 14648	3,542.22	3,542.22		2,526.71					
30-Apr ChgBk Uncollect Fee	(15.00)	(15.00)							
30-Nov Dues Nov 2014	35.00	35.00							
30-Nov Photocopy Fees Dec 2014 (135pp)	(8.10)	(8.10)							
1-Dec Dues Dec 2014	45.00	45.00							
31-Jan Dues Jan 2015	(27.50)	(27.50)							
10-Feb Photocopy Fees Jan 2015 (90pp)	(5.40)	(5.40)							
26-Feb Photocopy Fees	10.00	10.00							
28-Feb Dues Feb 2015	7.50	7.50							
31-Mar Dues Mar 2015	(2.50)	(2.50)							
31-Mar Photocopy Fees March 2015 (113pp)	(6.78)	(6.78)							
30-Apr TSF Fees Collect 14/1	15.00	15.00							
31-May Dues May 2015	363.00	363.00							
30-Jun Dues Jun 2015	(8.00)	(8.00)							
31-Jul Dues Jul 2015	3,155.00	3,155.00							
22-Sep Photocopy Refund Feb 2015 (45pp)	(5.00)	(5.00)							
22-Sep Reverse 1112-1	(10.00)	(10.00)							

13-Oct TST Cheque 14663	896.00	896.00		407.90					
31-Aug Dues Aug 2015	896.00	896.00							

14-Dec TST Cheque 14766	339.66	339.66		0.00					
30-Sep Dues Sep-Dec 2015	384.00	384.00							
15-Oct Photocopy Fees Sep 2015 (385pp)	(24.54)	(24.54)							
31-Oct Photocopy Fees Oct 2015 (310pp)	(31.80)	(31.80)							
30-Nov Dues Nov 2015	12.00	12.00							

3-Feb TST Cheque 14864	169.54	169.54		0					
31-Jan Dues Jan 2016	116.00	116.00							
31-Oct Dues Oct 2015	72.00	72.00							
31-Dec Photocopy Fees	5.00	5.00							
31-Jan Photocopy Fees	(11.30)	(11.30)							
8-Dec Photocopy Fees Nov 2015 (133pp)	(10.44)	(10.44)							
31-Dec Telephone Dec 2015	(1.72)	(1.72)							

x-Mar TST Cheque nnnnn	32.14	0.00		0					
10-Jan Dues Dec 2015	55.00								
25-Feb Dues Feb 2016	(36.00)								
25-Feb Photocopy Fees Feb 2016 (111pp)	(6.66)								
25-Feb Dues Mar 2016	8.00								
31-Mar Photocopy Overcharge Adjustment	11.80								
SUB-TOTAL	4,979.56	4,947.42	32.14 (1%) under budget	2,934.61					

ELECTORAL EXPENSES									
Campaign Re-imbursements	5.00	5.00		1,651.89					
SUB-TOTAL	5.00	5.00		1,651.89					

NOTES

¹ Although under-budget, this was under-catered. We should take into account larger student numbers next year.

² TGSA Fees for this year: \$8 for full-time and \$4 for part-time students.

³ As of 15 March, 2016 the cheque has not been cashed.

⁴ The rate for a black and white copy is 06 cents and a colour copy is 12 cents.

Report of the Chief Returning Officer

Approved Elections Timeline

Nominations open	Monday, February 29, 2016
TGSA Board Meeting	Thursday, March 03, 2016
Conference	Friday, March 11, 2016
Nominations close	Friday, March 18, 2016
<i>Palm Sunday</i>	<i>Sunday, March 20, 2016</i>
<i>Easter Sunday</i>	<i>Sunday, March 27, 2016</i>
Campaign period starts	Tuesday, March 29, 2016
Campaign period ends	Thursday, March 31, 2016
Voting opens	Friday, April 01, 2016
Voting closes	Tuesday, April 05, 2016
Annual General Meeting	Thursday, April 07, 2016

Contested Executive Committee Position of Vice President Academic

1. **Fiona Li**, ThM student at University of St Michael's College, ACCEPTED the nomination proposed by Michael Buttrey, PhD student at Regis College (14-Mar-2016 19:40:48) and seconded by Sr Mary Angela Alexander, MA student at University of St Michael's College (15-Mar-2016 09:48:50), for the position of **Vice President Academic** on the TGSA Board of Representatives on 15-Mar-2016 11:26:42.
2. **Marie Green**, PhD student at University of St Michael's College, ACCEPTED the nomination proposed by Pierre Edward Luc, ThM student at Regis College (17-Mar-2016 12:43:20) and seconded by Daniel Sehlapelo, ThM student at Regis College (17-Mar-2016 13:26:07) and Jean Robert Déry, ThM student at Regis College (18-Mar-2016 06:30:33), for the position of **Vice President Academic** on the TGSA Board of Representatives on 17-Mar-2016 13:57:12.
3. **Warren Campbell**, ThM student at Wycliffe College, ACCEPTED the nomination proposed by Joshua Martin, PhD student at Wycliffe College (17-Mar-2016 14:45:03) and seconded by Mari Leesment, PhD student at Wycliffe College (18-Mar-2016 10:53:29), for the position of **Vice President Academic** on the TGSA Board of Representatives on 18-Mar-2016 12:02:04.

Result of the Voting

Candidate	Online	Manual Ballot	Total Votes	Percentage
Fiona Li	29 votes	1 vote	30 votes	44.12%
Warren Campbell	26 votes	0 votes	26 votes	38.24%
Marie Green	12 votes	0 votes	12 votes	17.65%
Total Votes	67 votes	1 vote	68 votes	100.00%
Eligible Votes	269 votes	1 vote	270 votes	
Poll %	24.91%	100%	25.28%	

I therefore DECLARE that **Fiona Li** has received the most votes for Vice-President Academic and is duly elected.

Matthew Charlesworth, S.J.
Chief Returning Officer

Thursday, 7 April 2016

Positions to be acclaimed at the Annual General Meeting

Uncontested Executive Committee Positions

- **Allison Murray**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by Michael Buttrey, PhD student at Regis College (11-Mar-2016 15:08:06) and seconded by Rebecca Spellacy, PhD student at Trinity College (14-Mar-2016 15:12:29), for the position of **President** on the TGSA Board of Representatives on 14-Mar-2016 19:17:30.
- **Gordon Brown**, PhD student at Knox College, ACCEPTED the nomination proposed by Margaret J Perry, PhD student at Knox College (18-Mar-2016 15:17:23) and seconded by Benjamin Lujan, PhD student at University of St Michael's College (18-Mar-2016 15:24:32), for the position of **Treasurer** on the TGSA Board of Representatives on 18-Mar-2016 12:24:44.
- **Melanie Kampen**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by Allison Murray, PhD student at Emmanuel College (16-Mar-2016 15:25:09) and seconded by Kimberly Penner, PhD student at Emmanuel College (17-Mar-2016 13:56:25), for the position of **Vice President Conferences** on the TGSA Board of Representatives on 17-Mar-2016 14:09:35.

Uncontested College Representatives

- **Lindsay Ann Cox**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by Melanie Kampen, PhD student at Emmanuel College (16-Mar-2016 15:27:58) and seconded by Kimberly Penner, PhD student at Emmanuel College (17-Mar-2016 13:56:25), for the position of **Emmanuel College Representative** on the TGSA Board of Representatives on 17-Mar-2016 18:40:32.
- **Margaret J Perry**, PhD student at Knox College, ACCEPTED the nomination proposed by Gordon Brown, PhD student at Knox College (18-Mar-2016 15:10:58) and seconded by Andy Kuo, PhD student at Knox College (18-Mar-2016 15:59:14), for the position of **Knox College Representative** on the TGSA Board of Representatives on 18-Mar-2016 15:59:58.

Uncontested Programme Representatives

- **Trenton Voth**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by Christopher Zeichman, PhD student at Emmanuel College (08-Mar-2016 15:40:20) and seconded by Melanie Kampen, PhD student at Emmanuel College (10-Mar-2016 10:57:01) and Jordan Balint, PhD student at Emmanuel College (10-Mar-2016 22:34:28), for the position of **Program Representative: Bible** on the TGSA Board of Representatives on 10-Mar-2016 19:57:28.

Positions which received no nominations

1. Vice President External
2. Program Representative: History
3. Program Representative: Pastoral
4. Program Representative: Theology
5. Program Representative: Master of Arts
6. Program Representative: Master of Theology
7. Program Representative: Doctor of Ministry
8. Trinity College Representative

The newly elected TGSA Board must consider urgently how these eight vacancies can be filled.

Communications made to the Graduate Students at TST

Emails sent to the TST-Listserv, courtesy of the GCTS Office

- | | |
|---|------------|
| 1. <i>Opening of Nominations for Election to the TGSA Board</i>
Monday, 29 February 2016 at 09:29 | Document A |
| 2. <i>TGSA Elections: First Reminder</i>
Monday, 7 March 2016 at 14:02 | Document B |
| 3. <i>Final Reminder for TGSA Board Elections</i>
Wednesday, 16 March 2016 at 11:10 | Document C |
| 4. <i>TGSA Election April 1-5, 2016 - http://voting.utoronto.ca/</i>
Thursday, 24 March 2016 at 15:57 | Document D |
| 5. <i>TGSA Announcement: Please cast your vote at voting.utoronto.ca</i>
Friday, 1 April 2016 at 10:28 | Document E |
| 6. <i>TGSA Announcement: Voting closes this evening!</i>
Tuesday, 5 April 2016 at 09:10 | Document F |
| 7. <i>Results of the Election</i>
Thursday, 7 April 2016 at 14:30 | Document R |

Posts to the Toronto School of Theology Graduate Students' Association Facebook Group

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| 1. https://www.facebook.com/groups/tstgsa/permalink/974386592617226/
Sunday, 28 February 2016 at 16:42 | Document G |
| 2. https://www.facebook.com/groups/tstgsa/permalink/985395601516325/
Wednesday, 16 March at 23:32 | Document H |
| 3. https://www.facebook.com/groups/tstgsa/permalink/986606884728530/
Friday, 18 March at 16:00 | Document I |
| 4. https://www.facebook.com/groups/tstgsa/permalink/998978403491378/
Friday, 1 April at 00:00 | Document J |
| 5. https://www.facebook.com/groups/tstgsa/permalink/1002260543163164/
Wednesday, 6 April 2016 at 00:00 | Document K |
| 6. https://www.facebook.com/groups/tstgsa/permalink/1003482386374313/
Thursday, 7 April 2016 at 14:11 | Document R |

Posts to the Toronto School of Theology Events Facebook Group

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| 1. https://www.facebook.com/groups/torontothology/permalink/1059590520763880/
Friday, 1 April at 00:00 | Document J |
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Emails that I sent

- | | |
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| 1. I responded to all people nominating candidates, and requested all candidates to accept or decline their nomination. | |
| 2. <i>Letter to Candidates</i>
Friday, 18 March 2016 at 16:00 | Document L |
| 3. <i>Position of Vice-President Academic</i>
Monday, March 21 2016 at 22:14 | Document M |
| 4. <i>Campaign Rule etc.</i>
Thursday, 24 March 2016 at 15:07 | Document N |
| 5. <i>Change of time for Candidates Meeting</i>
Thursday, 24 March 2016 at 17:17 | Document O |
| 6. <i>End of campaign period – start of voting</i>
Friday, 1 April 2016 at 08:30 | Document P |
| 7. <i>Thank you</i>
Wednesday, 6 April 2016 at 00:12 | Document Q |
| 8. I also sent emails answering queries from candidates, and voters requesting a manual ballot, an example of which is attached. | Document S |

Observations from the Chief Returning Officer

I was able to stick to the Election timeline as approved at the previous meeting of the TGSA Board of Representatives. Not expecting the need for an actual election, as in previous years all candidates were acclaimed, I was pleased to be able to test the new online voting system for the TGSA. I do think it was a success. In the interest of future elections, I would like to record some of my reflections on this experience.

The Non-Conjoint MA Students from the University of St Michael's College are not included in the ROSI/Acorn lists of graduate students from the University of Toronto. Everyone was invited to email me if they had problems voting. I distributed 2 manual ballots but only one was returned. I therefore increased the eligible voters by 1 to accommodate this manual ballot. I do not know how many Non-Conjoint MA students there are. This anomaly will resolve itself in later years as TST begins to offer Conjoint programs.

The *Constitution and Policies and Procedures* say that the Chief Returning Officer will inform candidates of the Rules for Campaigning. Not having any precedent, I consulted members of the TGSA Constitution Committee and based the rules largely on those used by the University of Toronto Graduate Students' Union. These may be adapted in later years, but I believe they serve as a good model.

One of the unique challenges was that Easter fell in the middle of the Election timeline. It was because of this, and candidate's commitment to family and church communities over Easter, that only one candidate attended the Candidate's meeting on Monday, 28 March 2016 which I scheduled to explain the *Code of Campaign Rules*.

I received no complaints in terms of Section D of the *Code of Campaign Rules* within the period allowed to lodge complaints. I therefore present the results and declare that the election was conducted in terms of the *Constitution, Policies and Procedures*, and the *Code of Campaign Rules*.

Whilst there were no complaints lodged, I did notice that the *Code of Campaign Rules* and the Rules for the Nomination and Election of Candidates could be more specific in dealing with whether, and how, autonomous College Unions might endorse or publicly support candidates; and how the rules cover what candidates may do, but are silent about what others might do on their behalf, Rule 2 of Section A of the *Code of Campaign Rules* notwithstanding.

Additionally, I would suggest that there be a day in between the campaign period ending and the voting starting so that if there were any complaints they could be received and considered before the election is started.

I would also ask that College Representatives inform their Colleges that elections are happening. We had an experience where Candidates tried to have their posters placed on the noticeboard but this was delayed and in some cases, I understand, did not occur, because of the process followed. Though I received no complaints about this, I think it could be avoided if College Representatives were to explain who to speak to and make them alert to the tight time-frames during which posters were allowed to be publicized.

I would like to thank the TGSA Board of Representatives, and more broadly, all Graduate Students at TST for entrusting this election to my care and I wish the newly elected candidates all the best.

Yours sincerely,

Matthew Charlesworth, S.J.
Chief Returning Officer

Thursday, 7 April 2016

Document A

29 February 2016

Dear TST Graduate Students,

Your Graduate Students' Association is pleased to invite nominations for the following elected positions on the TGSA Board for the period 2016/2017:

- President
- Treasurer
- Vice President Academic
- Vice President Conferences
- Vice President External
- Program Representative: Bible
- Program Representative: History
- Program Representative: Pastoral
- Program Representative: Master of Arts
- Program Representative: Doctor of Ministry
- Emmanuel College Representative
- Knox College Representative
- Trinity College Representative

Please note: Candidates must be nominated by two of their peers; be willing to serve; and in the College, program, or concentration to be represented (if applicable). If it is unclear, I shall ask potential candidates to confirm their willingness to serve as well as their College, program, and concentration(s).

All positions are for a term of two years maximum, and a summary of the different positions and their duties is attached.

Nominations and endorsements must please be submitted via email to me at matthew.charlesworth@mail.utoronto.ca before 4pm on Friday, March 18th 2016. Nominated parties will receive notice of their acclamation or details regarding the election process (if necessary) by email before the Annual General Meeting on Thursday, April 7th 2016.

In the email, please state **both the nominator and the nominated's** name, email address (@mail.utoronto.ca) and College and Degree program and concentration (where applicable) and the position (listed above) you are nominating them for.

The Election procedures are explained in [Section E of the TGSA Policies and Procedures](#) document (available at <https://tgsa.sa.utoronto.ca/files/2015/11/TGSA-POLICIES-AND-PROCEDURES-2016.pdf>).

This year's Board thanks students in advance for considering this opportunity to volunteer their time and skills on behalf of their fellow students.

[Matthew Charlesworth](#) (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Document B

7 March 2016

Dear Graduate Students,

Your Graduate Students' Association is pleased to **remind** all students that nominations for the following elected positions on the TGSA Board for the period 2016/2017 are still possible:

- President
- Treasurer
- Vice President Academic
- Vice President Conferences
- Vice President External
- Program Representative: Bible
- Program Representative: History
- Program Representative: Pastoral
- Program Representative: Master of Arts
- Program Representative: Doctor of Ministry
- Emmanuel College Representative
- Knox College Representative
- Trinity College Representative

Please note: Candidates must be nominated by two of their peers; be willing to serve; and in the College, program, or concentration to be represented (if applicable). If it is unclear, I shall ask potential candidates to confirm their willingness to serve as well as their College, program, and concentration(s).

Full details of the nomination process were contained in my original email on 29 February - but if it's too confusing, please just email me at matthew.charlesworth@mail.utoronto.ca and I can advise.

Perhaps some of you are interested in different positions and wondering which one to go for? and are worried that if you put your name forward for one, you might not be able to change it later... I draw your attention to:

"E.2.4 Once the nomination period ends, the Returning Officer will inform all the candidates of who is running and which positions are still vacant, giving multiply eligible candidates a brief opportunity to change the position they are seeking before the election without requiring additional nominations."

So please don't be shy in putting your name forward, or that of someone you think would do a good job... there is a brief opportunity at the end of the nomination period for us to ensure that everyone is able to contribute... and it really is great, fun way to participate and get involved at TST!

Please email me at matthew.charlesworth@mail.utoronto.ca if you are interested in representing TST students next year. (But please do so before 4pm on Friday, March 18th 2016.)

And don't forget the great [TGSA Student Conference this Friday](#) (Download [Poster](#) and [Conference Schedule](#)) - if you are thinking you need to find people to nominate you come on Friday and we can easily sort that out!)

This year's Board thanks students in advance for considering this opportunity to volunteer their time and skills on behalf of their fellow students.

[Matthew Charlesworth](#) (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Document C

16 March 2016

Dear TST Graduate Students,

This is the FINAL reminder that there are only **3 days left** to nominate your fellow students to the TGSA Board before 4pm on Friday, March 18th 2016. There is still lots of opportunity to be elected - and we still do need many nominations for positions that have not been filled. Please [email me](#) if you are interested, or if you're sitting on the fence, unsure of whether it's a good idea, you can email me and ask me whether it's worth it (hint: it is!) :).

So, the following elected positions on the TGSA Board are STILL available for the period 2016/2017:

- President
- Treasurer
- Vice President Academic
- Vice President Conferences
- Vice President External
- Program Representative: Bible
- Program Representative: History
- Program Representative: Pastoral
- Program Representative: Master of Arts
- Program Representative: Doctor of Ministry
- Emmanuel College Representative
- Knox College Representative
- Trinity College Representative

In addition, in recent days two further vacancies have opened up

- Program Representative: Theology
- Program Representative: Master of Theology

These positions can be nominated in these last three days, and will be considered in person, in terms of the special provisions of section 4.7 of the TGSA Constitution, by the newly elected Board at their AGM on 7 April 2016.

This year's Board thanks students in advance for considering this opportunity to volunteer their time and skills on behalf of their fellow students.

[Matthew Charlesworth](#) (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Document D

Thursday, 24 March 2016

Dear TST students,

The nominations period that began on Monday, 29 February 2016 ended successfully at 4pm on Friday, 18 March 2016. A total of nine nominations were received. Six of the nominations were uncontested and so will be acclaimed at the Annual General Meeting on Thursday, 7 April 2016, from 12 - 2pm in the Toronto School of Theology building.

Three nominations were received, however, for the position of Vice-President Academic (in alphabetical order by surname):

1. Warren Campbell (ThM student at Wycliffe College)
2. Marie Green (PhD student at the University of St Michael's College)
3. Fiona Li (ThM student at the University of St Michael's College).

There is thus a need for an election. I have attached to this email a copy of the three candidate's statements. They will be campaigning in TST during the Campaign Period from Tuesday, March 29, 2016 until Thursday, March 31, 2016.

The names of the candidates who will be officially ratified and acclaimed at the Annual General Meeting on Thursday, 7 April 2016 are:

- President - Allison Murray, PhD student at Emmanuel College.
- Treasurer - Gordon Brown, PhD student at Knox College.
- Vice President Conferences - Melanie Kampen, PhD student at Emmanuel College.
- Emmanuel College Representative - Lindsay Ann Cox, PhD student at Emmanuel College.
- Knox College Representative - Margaret J Perry, PhD student at Knox College.
- Program Representative: Bible - Trenton Voth, PhD student at Emmanuel College.

Thank you to all the candidates. Of course, they only officially take over once the AGM has ratified their election.

There were no nominations received for the other positions and the new Board will decide how to co-opt or fill those positions as per the Policies and Procedures of the TGSA.

The elections will run from 12:00am on Friday, April 1, 2016 until 11:59pm on Tuesday, April 5, 2016. **To vote, please log in during the voting period to <http://voting.utoronto.ca> using your UTOR ID and password.** If you have any problems voting, please contact me at matthew.charlesworth@mail.utoronto.ca. (The voting will only work during the voting period beginning Friday, April 1, 2016 and will not work after midnight of Tuesday, April 5, 2016.)

Thank you for reading this far and I hope you will participate in the TGSA Elections on Friday, April 1, 2016. (And if you see an announcement reminding you to vote - remember, it's not an April Fool's message!)

I wish you all a Happy and Holy Easter.

Regards
Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Document E

1 April 2016

Dear Graduate Students,

Voting is now open for the TGSA Elections. You can log in to <http://voting.utoronto.ca/> using your UTOR ID and password, and vote for one of the three candidates (listed alphabetically by surname):

1. **Warren Campbell** - Thank you for considering me for the position of Vice President Academic. My vision for the role is simply to create an effective and open channel of communication between the TST Academic Council and the TGSA board. The opportunity to serve as a voice between these two governing bodies is something I would approach with much respect and candor. Furthermore, it has been my experience that a lack of political or social engagement is often a result of not knowing where to begin. Thus, my goal is to help create greater continuity between the student body and the TGSA board by opening easy and accessible avenues for students to voice their thoughts, opinions, ideas, etc. Since it has been my experience that the TST is one of the most unique and fruitful academic locations of study, I would welcome the opportunity to make a positive contribution to such an environment as the VP Academic.
2. **Marie Green** - I'm Marie Green and I'm excited to be your Vice-President Academic for TGSA. I want to be a part of a lively community of scholars – students and professors – who break bread together, inspire, support and pray for one another. Centered in Christ (1 Cor. 3:10-15), I envision a theological community that produces great research, informs public discourse and lays the foundation for great academic achievement. The fact that this position is being contested is testament to the significance of the role and I will do my best to reinforce that throughout my tenure. Rest assured, I am passionate about informing decisions that affect the student body. My soft skills and experience as a student in the conjoint PhD program with St. Mikes (MTS, Wycliffe 2011), will help me contribute to the goals of TGSA in a positive way. I am committed to hearing from you and working with my fellow reps, administration and other stakeholders. I look forward to receiving your vote and to representing you.
3. **Fiona Li** - I'm Fiona Li and I'm running to be your Vice-President Academic! My motto is “Be someone who makes others feel important,” and I am passionate about hearing your experiences, problems, and suggestions. For example, I know many doctoral students have concerns with aspects of the cohort classes. If elected, I will gather your feedback and make this the first issue I raise at TST's Academic Council. This passion has led me into student politics: I'm on the University of St. Michael's College (USMC) Faculty of Theology's Student Life Committee (last year as Co-Chair, and this year as a member), the liturgical committee, the Faculty of Theology's Council, and USMC Senate. I also recently served on the organizing committee for the Celebrating Women in Theology Conference and have attended meetings of the TST Graduate Studies Council and the TGSA Board. With my experience, I am ready to serve the whole TST community! So starting Friday, April 1, please give me your vote!

Thank you for participating in the election. If you encounter any problems logging in or casting your vote, please email me and tell me the UTOR ID you are trying to use and your name and degree you are registered with, and your email address @mail.utoronto.ca, and I shall do all I can to help you cast your vote.

Voting is possible until 11:59 PM on Tuesday, 5 April 2016.

The results will be announced at the Annual General Meeting on Thursday, 7 April 2016 at the TST Building, to which you are all invited. Please RSVP to tgsa@utoronto.ca

With many thanks for your attention and participation,

Regards
Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Document F

5 April 2016

Dear Graduate Students,

On behalf of the TGSA, I would just like to thank you all for participating in this year's election and for patiently putting up with these announcements. Voting closes this evening, at one minute to midnight. If you haven't voted yet, you still can - all you have to do is log in to <http://voting.utoronto.ca/> using your UTOR ID and password, and vote for one of the three candidates (listed alphabetically by surname) trying to be elected as VP Academic:

- **Warren Campbell**, ThM student at Wycliffe College
- **Marie Green**, PhD student at the University of St Michael's College
- **Fiona Li**, ThM student at the University of St Michael's College

If you encounter any problems logging in or casting your vote, please email me at matthew.charlesworth@mail.utoronto.ca and tell me the UTOR ID you are trying to use, as well as your name and the degree you are registered for, and your [@mail.utoronto.ca](mailto:mail.utoronto.ca) email address, and I shall do all I can to help you cast your vote.

Voting is still possible until 11:59 PM this evening.

The results will be announced at the Annual General Meeting on Thursday, 7 April 2016 at the TST Building, to which you are all invited. The meeting begins at noon. Please RSVP to tgasa@utoronto.ca. The results will also be announced on our website and Facebook groups.

Thank you, and again, if you haven't voted, I encourage you to please do so at <http://voting.utoronto.ca/>.
With many thanks for your attention and participation,

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgasa.sa.utoronto.ca/>

Source: <https://www.facebook.com/groups/tstgsa/permalink/974386592617226/>

28 February 2016

Dear All,

Your Graduate Students' Association is pleased to give notice that nominations for the following elected positions on the TGSA Board for the period 2016/2017 will open on the 29th February 2016:

- President
- Treasurer
- Vice President Academic
- Vice President Conferences
- Vice President External
- Program Representative: Bible
- Program Representative: History
- Program Representative: Pastoral
- Program Representative: Master of Arts
- Program Representative: Doctor of Ministry
- Emmanuel College Representative
- Knox College Representative
- Trinity College Representative

Details of the nomination process shall be emailed to all members of the TGSA on Monday 29 February 2016. The timeline for the Nominations is as follows:

- Nominations open Monday, February 29, 2016
- Nominations close 4pm, Friday, March 18, 2016

Should there be a need for a General Election, in terms of Section E of TGSA's policies and procedure, there shall be a period of campaigning and voting:

- Campaign period starts Tuesday, March 29, 2016
- Campaign period ends Thursday, March 31, 2016
- Voting opens Friday, April 01, 2016
- Voting closes Tuesday, April 05, 2016

The final results will be made known at the Annual General Meeting on Thursday, April 07, 2016. For more information, please see <http://tgsa.sa.utoronto.ca/2016/02/election-for-a-new-tgsa-board/>

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Source: <https://www.facebook.com/groups/tstgsa/permalink/985395601516325/>

16 March 2016

Dear All,

Just a reminder that the deadline for nominations for next year's Board is **this** Friday. Nominations can be emailed to matthew.charlesworth@mail.utoronto.ca before 4pm on Friday 18 March 2016.

The following positions are available:

- President
- Treasurer
- Vice President Academic
- Vice President Conferences
- Vice President External
- Program Representative: Bible
- Program Representative: History
- Program Representative: Pastoral
- Program Representative: Theology
- Program Representative: Master of Arts
- Program Representative: Master of Theology
- Program Representative: Doctor of Ministry
- Emmanuel College Representative
- Knox College Representative
- Trinity College Representative

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Source: <https://www.facebook.com/groups/tstgsa/permalink/986606884728530/>

18 March 2016

Dear Graduate students,

The nominations period that began on Monday, 29 February 2016 ended successfully at 4pm on Friday, 18 March 2016. A total of nine nominations were received. Six of the nominations were uncontested and so will be acclaimed at the Annual General Meeting on Thursday, 7 April 2016, from 12 – 2pm in the Toronto School of Theology building.

Three nominations were received, however, for the position of Vice President Academic (in alphabetical order by surname):

- Warren Campbell (ThM student at Wycliffe College)
- Marie Green (PhD student at the University of St Michael's College)
- Fiona Li (ThM student at the University of St Michael's College).

There is thus a need for an election. I have attached at the end of this post a copy of the three candidate's statements. They will be campaigning in TST during the Campaign Period from Tuesday, March 29, 2016 until Thursday, March 31, 2016.

The names of the candidates who will be officially ratified and acclaimed at the Annual General Meeting on Thursday, 7 April 2016 are:

- President – Allison Murray, PhD student at Emmanuel College.
- Treasurer – Gordon Brown, PhD student at Knox College.
- Vice President Conferences – Melanie Kampen, PhD student at Emmanuel College.
- Emmanuel College Representative – Lindsay Ann Cox, PhD student at Emmanuel College.
- Knox College Representative – Margaret J Perry, PhD student at Knox College.
- Program Representative: Bible – Trenton Voth, PhD student at Emmanuel College.

Thank you to all the candidates. Of course, they only officially take over once the AGM has ratified their election. There were no nominations received for the other positions and the new Board will decide how to co-opt or fill those positions as per the Policies and Procedures of the TGSA.

The elections will run from 12:00am on Friday, April 1, 2016 until 11:59pm on Tuesday, April 5, 2016. To vote, please log in during the voting period to <http://voting.utoronto.ca> using your UTOR ID and password. If you have any problems voting, please contact me at matthew.charlesworth@mail.utoronto.ca. (The voting will only work during the voting period beginning Friday, April 1, 2016 and will not work after midnight of Tuesday, April 5, 2016.)

Thank you for reading this far and I hope you will participate in the TGSA Elections on Friday, April 1, 2016. (And if you see an announcement reminding you to vote – remember, it's not an April Fool's message!)

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Enclosed:

Candidate's Campaign Statements

Warren Campbell

Thank you for considering me for the position of Vice President Academic. My vision for the role is simply to create an effective and open channel of communication between the TST Academic Council and the TGSA board. The opportunity to serve as a voice between these two governing bodies is something I would approach with much respect and candor. Furthermore, it has been my experience that a lack of political or social engagement is often a result of not knowing where to begin. Thus, my goal is to help create greater continuity between the student body and the TGSA board by opening easy and accessible avenues for students to voice their thoughts, opinions, ideas, etc. Since it has been my experience that the TST is one of the most unique and fruitful academic locations of study, I would welcome the opportunity to make a positive contribution to such an environment as the VP Academic.

Marie Green

I'm Marie Green and I'm excited to be your Vice-President Academic for TGSA. I want to be a part of a lively community of scholars – students and professors – who break bread together, inspire, support and pray for one another. Centered in Christ (1 Cor. 3:10-15), I envision a theological community that produces great research, informs public discourse and lays the foundation for great academic achievement. The fact that this position is being contested is testament to the significance of the role and I will do my best to reinforce that throughout my tenure. Rest assured, I am passionate about informing decisions that affect the student body. My soft skills and experience as a student in the conjoint PhD program with St. Mikes (MTS, Wycliffe 2011), will help me contribute to the goals of TGSA in a positive way. I am committed to hearing from you and working with my fellow reps, administration and other stakeholders. I look forward to receiving your vote and to representing you.

Fiona Li

I'm Fiona Li and I'm running to be your Vice-President Academic! My motto is "Be someone who makes others feel important," and I am passionate about hearing your experiences, problems, and suggestions. For example, I know many doctoral students have concerns with aspects of the cohort classes. If elected, I will gather your feedback and make this the first issue I raise at TST's Academic Council. This passion has led me into student politics: I'm on the University of St. Michael's College (USMC) Faculty of Theology's Student Life Committee (last year as Co-Chair, and this year as a member), the liturgical committee, the Faculty of Theology's Council, and USMC Senate. I also recently served on the organizing committee for the Celebrating Women in Theology Conference and have attended meetings of the TST Graduate Studies Council and the TGSA Board. With my experience, I am ready to serve the whole TST community! So starting Friday, April 1, please give me your vote!

- See more at: <http://tgsa.sa.utoronto.ca/2016/03/nominations-are-now-closed/>

Source: <https://www.facebook.com/groups/tstgsa/permalink/998978403491378/> and <https://www.facebook.com/groups/torontotheology/permalink/1059590520763880/>

1 April 2016

Dear Graduate Students,

(This is not an April Fools!) Voting is now open for the TGSA Elections. You can log in to <http://voting.utoronto.ca/> (<<<<--- click on the link and vote) using your UTOR ID and password, and vote for one of the three candidates (listed alphabetically by surname):

Warren Campbell

Thank you for considering me for the position of Vice President Academic. My vision for the role is simply to create an effective and open channel of communication between the TST Academic Council and the TGSA board. The opportunity to serve as a voice between these two governing bodies is something I would approach with much respect and candor. Furthermore, it has been my experience that a lack of political or social engagement is often a result of not knowing where to begin. Thus, my goal is to help create greater continuity between the student body and the TGSA board by opening easy and accessible avenues for students to voice their thoughts, opinions, ideas, etc. Since it has been my experience that the TST is one of the most unique and fruitful academic locations of study, I would welcome the opportunity to make a positive contribution to such an environment as the VP Academic.

Marie Green

I'm Marie Green and I'm excited to be your Vice-President Academic for TGSA. I want to be a part of a lively community of scholars – students and professors – who break bread together, inspire, support and pray for one another. Centered in Christ (1 Cor. 3:10-15), I envision a theological community that produces great research, informs public discourse and lays the foundation for great academic achievement. The fact that this position is being contested is testament to the significance of the role and I will do my best to reinforce that throughout my tenure. Rest assured, I am passionate about informing decisions that affect the student body. My soft skills and experience as a student in the conjoint PhD program with St. Mikes (MTS, Wycliffe 2011), will help me contribute to the goals of TGSA in a positive way. I am committed to hearing from you and working with my fellow reps, administration and other stakeholders. I look forward to receiving your vote and to representing you.

Fiona Li

I'm Fiona Li and I'm running to be your Vice-President Academic! My motto is “Be someone who makes others feel important,” and I am passionate about hearing your experiences, problems, and suggestions. For example, I know many doctoral students have concerns with aspects of the cohort classes. If elected, I will gather your feedback and make this the first issue I raise at TST's Academic Council. This passion has led me into student politics: I'm on the University of St. Michael's College (USMC) Faculty of Theology's Student Life Committee (last year as Co-Chair, and this year as a member), the liturgical committee, the Faculty of Theology's Council, and USMC Senate. I also recently served on the organizing committee for the Celebrating Women in Theology Conference and have attended meetings of the TST Graduate Studies Council and the TGSA Board. With my experience, I am ready to serve the whole TST community! So starting Friday, April 1, please give me your vote!

Thank you for participating in the election. If you encounter any problems logging in or casting your vote, please email me and tell me the UTOR ID you are trying to use and your name and degree you are registered with, and your email address @mail.utoronto.ca, and I shall do all I can to help you cast your vote.

Voting is possible until 11:59 PM on Tuesday, 5 April 2016.

The results will be announced at the Annual General Meeting on Thursday, 7 April 2016 at the TST Building, to which you are all invited. Please RSVP to tgasa@utoronto.ca

With many thanks for your attention and participation,

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgasa.sa.utoronto.ca/>

Document K

Source: <https://www.facebook.com/groups/tstgsa/permalink/1002260543163164/>

6 April 2016

Thank you for voting in the elections. The voting period has now come to a close. The results of the elections will be announced at the AGM, this Thursday at noon in the TST building.

Document L

18 March 2016

Dear All,

My name is Matthew Charlesworth and I am the Chief Returning Officer for the TST Graduate Students' Association's Elections for 2016/2017.

I am writing this letter to confirm your nominations and to communicate to you in terms of Section E.2.4. of the Policies and Procedures for Elections and Referenda of the TST Graduate Students' Association which you can find on our website.

Please read the attached letter. For those of you who are contesting a position, you have the opportunity to opt for another position that is currently vacant and that you are eligible for. This is to ensure that when we go to a campaigning and election phase, we have offered everyone the chance to get involved with the TGSA Board of Representatives who wishes to get involved.

I will write again on Monday evening, once I've heard if there are any of you who desire to switch from a contested to a vacant position, in terms of E.2.4. of the Policies, etc. In the meantime, I ask that you keep this email and its attachment confidential until I confirm the final nominations and announce them publicly. That announcement will also include the rules for Campaigning during the permitted Campaign period and how the elections will be run.

Many thanks for putting your name forward. Please don't hesitate to email me if you have any questions.

Kind regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Attachment

Friday, 18 March 2016

Dear Nominated Candidates,

I am pleased to report that the nominations period that began on Monday, 29 February 2016 has ended successfully at 4pm on Friday, 18 March 2016. A total of nine nominations were received. Six of the nominations were uncontested and so will be acclaimed at the Annual General Meeting on Thursday, 7 April 2016, from 12 - 2pm in the Toronto School of Theology building. If at all possible, you should plan to attend the AGM; if you have a class or other unavoidable commitment please let me know. Three nominations were received for the position of Vice-President Academic. There will thus be a run-off election from Friday, 1 April 2016 – Tuesday, 5 April 2016, with a campaign period permitted from Tuesday, 29 March 2016 – Thursday, 31 March 2016.

However, in terms of the Policies and Procedures for Elections and Referenda, in terms of Nominations, once the nominations period closes:

E.2.4 Once the nomination period ends, the Returning Officer will inform all the candidates of who is running and which positions are still vacant, giving multiply eligible candidates a brief opportunity to change the position they are seeking before the election without requiring additional nominations.

In terms of E.2.4., I'd thus like to communicate to all of the candidates who are running, and to note that the following positions are still vacant:

- Vice President External
- Program Representative: History
- Program Representative: Pastoral
- Program Representative: Theology
- Program Representative: Master of Arts
- Program Representative: Master of Theology
- Program Representative: Doctor of Ministry
- Trinity College Representative

If any of you who are contesting positions, i.e. Warren Campbell, Marie Green, or Fiona Li, would like to change your nominations to one of the above vacant positions, please let me know by Monday, 21 March 2016 by 4pm.

Should any contested positions remain – I will then communicate to you the rules for campaigning and the procedures for the elections.

Please keep the information in this email confidential until I confirm the final nominations after 4pm on Monday, 21 March 2016.

Regards

[Matthew Charlesworth](mailto:Matthew.Charlesworth@utoronto.ca) (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

List of Nominations Received by the Chief Returning Officer

TST Graduate Students' Association Executive Members of the Board of Representatives

Uncontested Positions – to be acclaimed at the AGM

- **Allison Murray**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by *Michael Buttrey*, PhD student at Regis College and seconded by *Rebecca Spellacy*, PhD student at Trinity College, for the position of **President** on the TGSA Board of Representatives.
- **Gordon Brown**, PhD student at Knox College, ACCEPTED the nomination proposed by *Margaret J Perry*, PhD student at Knox College and seconded by *Benjamin Lujan*, PhD student at University of St Michael's College, for the position of **Treasurer** on the TGSA Board of Representatives.
- **Melanie Kampen**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by *Allison Murray*, PhD student at Emmanuel College and seconded by *Kimberly Penner*, PhD student at Emmanuel College, for the position of **Vice President Conferences** on the TGSA Board of Representatives.

Contested Positions – requiring an election for the Position of Vice-President Academic

- **Fiona Li**, ThM student at University of St Michael's College, ACCEPTED the nomination proposed by *Michael Buttrey*, PhD student at Regis College and seconded by *Sr Mary Angela Alexander*, MA student at University of St Michael's College, for the position of **Vice President Academic** on the TGSA Board of Representatives.
- **Marie Green**, PhD student at University of St Michael's College, ACCEPTED the nomination proposed by *Pierre Edward Luc*, ThM student at Regis College and seconded by *Daniel Sehlapelo*, ThM student at Regis College and *Jean Robert Déry*, ThM student at Regis College, for the position of **Vice President Academic** on the TGSA Board of Representatives.
- **Warren Campbell**, ThM student at Wycliffe College, ACCEPTED the nomination proposed by *Joshua Martin*, PhD student at Wycliffe College and seconded by *Mari Leesment*, PhD student at Wycliffe College, for the position of **Vice President Academic** on the TGSA Board of Representatives.

TST Graduate Students' Association Members of the Board of Representatives

Uncontested College Representatives – to be acclaimed at the AGM

- **Lindsay Ann Cox**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by *Melanie Kampen*, PhD student at Emmanuel College and seconded by *Kimberly Penner*, PhD student at Emmanuel College, for the position of **Emmanuel College Representative** on the TGSA Board of Representatives.
- **Margaret J Perry**, PhD student at Knox College, ACCEPTED the nomination proposed by *Gordon Brown*, PhD student at Knox College and seconded by *Andy Kuo*, PhD student at Knox College, for the position of **Knox College Representative** on the TGSA Board of Representatives.

Uncontested Programme Representatives – to be acclaimed at the AGM

- **Trenton Voth**, PhD student at Emmanuel College, ACCEPTED the nomination proposed by *Christopher Zeichman*, PhD student at Emmanuel College and seconded by *Melanie Kampen*, PhD student at Emmanuel College and *Jordan Balint*, PhD student at Emmanuel College, for the position of **Program Representative: Bible** on the TGSA Board of Representatives.

21 March 2016

Dear Fiona, Marie and Warren,

Good day. I received no emails from you before 4pm indicating that you had considered changing your nomination from a contested Vice-President Academic to an uncontested vacant position for the TGSA Board of Representatives, so I assume you all want to contest the position of Vice-President Academic.

If you attempted to send me a message please let me know, but otherwise, since then there will be an election between the 3 of you for the contested position of Vice-President Academic, could you please supply a **Candidate Statement** that must be no longer than 1,000 characters including punctuations and white-space. The statement should explain why you want the job and why someone should vote for you, your vision for TGSA etc.

That's 1,000 **CHARACTERS**, (the maximum space allowed on our ballot forms) e.g.

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Fusce molestie, augue at molestie tempor, ex quam porttitor nisl, id dictum velit odio et mauris. Maecenas nec efficitur nunc. Aenean eu ultrices tortor, vitae luctus urna. Aliquam erat volutpat. Nulla facilisi. Sed arcu velit, porttitor vel aliquam at, vestibulum vel lorem. Proin at sem nec erat ultricies fermentum et eu purus. Mauris vitae ipsum velit. Maecenas viverra nunc ut velit accumsan, nec rutrum risus vehicula. Cras auctor sapien id vehicula efficitur. Mauris ullamcorper, sapien ut hendrerit laoreet, felis metus fringilla eros, finibus sollicitudin lacus orci at nisl. Curabitur urna mauris, molestie in ultricies sed, dignissim quis tellus. Integer et pulvinar quam. Nam sapien odio, gravida id elit ut, tincidunt convallis massa. Aliquam facilisis pellentesque elementum. Vestibulum eu leo aliquet, interdum quam at, condimentum tellus. Sed luctus rhoncus enim, aliquet hendrerit lorem tincidunt vitae. Vestibulum ante metus.

I will place your Candidate Statement alongside your name on the ballot.

Once I have received your statements I will communicate the campaign rules. If you have any questions in the meantime, please contact me.

Kind regards

[Matthew Charlesworth](#) (Regis College)

Chief Returning Officer and out-going Treasurer,

TST Graduate Students' Association (TGSA)

<http://tgsa.sa.utoronto.ca/>

24 March 2016

Dear Candidates,

Thank you for giving me your campaign statements. I am now preparing the ballots. The elections will run from 12:00am on Friday, April 1, 16 12:00 AM until 11:59pm on Tuesday, April 5, 2016. To vote, Graduate students at TST must log in during the voting period to <http://voting.utoronto.ca> using their UTOR ID and password.

The campaigning period begins Tuesday, March 29, 2016 and continues until Thursday, March 31, 2016. **I am calling a meeting of us all on Monday, March 28th, 2pm-3pm at the TST Building** where we can talk about the Campaign and I can clarify any questions you might have about the Campaign Rules (attached).

This is the first time - I am told - that there has been an actual election for the TGSA (previously ADSA) in 5 years... so I hope we can all do a good job and play fair. If you cannot attend the meeting on Monday, please send a proxy. If you have any questions, you can also email me - but I'd like us to meet on Monday before the Campaigning begins, so I can introduce you to the staff at TST who can help you with your photocopying, go through the procedure for claiming your \$25 worth of expenses, and for you all to meet each other.

Good luck and thank you for considering to run for the TGSA this election.

Kind regards

[Matthew Charlesworth](#) (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

Attachment

Toronto School of Theology Graduate Students' Association

CODE OF CAMPAIGN RULES

SECTION A: GENERAL CAMPAIGN RULES

1. Candidates are responsible for obtaining and understanding the information provided at the mandatory all-candidates meeting on Monday, March 28th, 12pm-1pm at the TST Building. In the event that a candidate is unable to attend the all-candidates meeting in person, they may elect to send a proxy. In the event that they send a proxy they assume the responsibility for any miscommunication on behalf of the proxy.
2. Candidates are responsible for the behavior of their supporters in any campaign activity.
3. Candidates shall campaign in accordance with the rules of "fairplay." Breaking the rules of fair play includes, but is not limited to: breaching generally accepted community standards, libel, slander, general sabotage of the campaigns of other candidates, attempting to undermine the electoral process, and misrepresentation of facts.
4. No campaigning shall take place before the campaign period officially begins (12:00am on Tuesday, March 29, 2016) and no campaigning shall take place after the campaign period ends (11:59pm on Thursday, March 31, 2016).
5. All campaign materials must be removed by 11:59 pm on Tuesday, April 5, 2016, which is the final day of voting.
6. The CRO must be notified of all campaign tactics, material and/or advertisements in advance.
7. Campaign or election related materials or advertisements that seek to oppose the election of one or more candidates (e.g. naming them, showing their likeness, identifying them by their political affiliations etc.) will not be approved.
8. Candidates may not campaign in any classroom without the express permission of the instructor in

charge of the class. Failure for an instructor to grant permission is not grounds to appeal. Such permission must be obtained before the beginning of the class. Campaigning may not interrupt or interfere with classroom activity.

9. Candidates may not use in their campaign any service or tangible benefit conferred on them by virtue of their holding any position in any organization on campus. This includes: office supplies, equipment, advertising space, administrative services, privileged email lists (i.e. listserves), staff time, and funding.
10. Candidates are allowed to utilize public listserves (where anyone can have access and/or place a request to include their materials). Texts of all campaigning material requires prior approval from CRO. If submitting a request to campaign via listserve, the CRO needs to be CC'd as proof that the managing department liaison was emailed as opposed to having an unfair advantage in accessing listserves.
11. The limit for election related expenses for each candidate is \$25 (subject to final election budget) as determined by reasonable market value. Candidates must keep track of their expenses and save receipts, and submit these to the CRO by midday one business day after the close of the election. Expenses incurred by candidates for the purpose of campaigning will be reimbursed by the TGSA up to the \$25 limit per candidate.
12. Live animals may not be used in campaigning. Dead animals may not be used in campaigning either.

SECTION B: CAMPAIGN RULES ON POSTERS

1. The TGSA will make paper and photocopy machines available at the TST Office to candidates for the purposes of photocopying posters and/or leaflets. Candidates must use the TST's photocopy machine for photocopying posters and request a receipt for the TGSA.
2. Distribution and display of campaign materials must be in accordance with the regulations of Facilities & Services (please refer to the *Procedure on Distribution of Publications, Posters, and Banners* available online at <http://www.fs.utoronto.ca/building-services-trades/posters-and-flyers/>) and the rules governing posting within each building.
3. All posters may only contain information that is relevant to the election.
4. Campaign materials may not overlap or be attached to any campaign materials (including one's own) already affixed to an object or surface. This rule is inclusive of other current campus elections taking place in TST member Colleges.
5. Campaign materials may **not** be affixed to surfaces in classrooms or seminar rooms.
6. Candidates may **not** remove from any location, whether materials are posted legally or illegally, the materials of other candidates or third parties without the express authorization of the CRO.

SECTION C: CAMPAIGN RULES ON ELECTRONIC FORA

1. Candidates may use electronic fora (e.g. Websites, email etc.) in their campaigns so long as the materials adhere to all the rules contained in this Code and have received explicit approval from the CRO.
2. Prior approval for major changes to electronic fora must also be sought from the CRO.
3. Electronic fora that are normally considered "free" (e.g. Facebook, email accounts, University of Toronto personal web space etc.) shall be allowed and considered as costing \$0.
4. In addition to adhering to the rules contained in this Code, electronic campaign materials must be in accordance with the University's policies regarding information and communication technology, and must respect the privacy of students, faculty and staff.
5. With regard to electronic listservs, you may only post campaign materials to "open" lists, that is, lists that are either unmoderated and to which anyone can post, or else moderated but open to submissions from everyone regardless of affiliation. Please note: it is possible that a moderator of a particular list may choose to post the materials of one candidate but not another. So long as this is an editorial decision of the moderator (i.e. in general, membership or affiliation is not required in

order to post), this shall be considered an "open list" and is therefore allowed.

6. Electronic listservs may include unofficial class lists but does not include the TST listserv managed by TST. The CRO will notify students on the TST mailing list of the election and will include the Statement of each Candidate in the notification.
7. Candidates must have the text of any electronic list postings, though not every list to which they will post it, approved in advance by the CRO.

SECTION D: VIOLATION OF RULES

1. At the conclusion of the Campaign period, and on the assumption that no complaints have been received, the CRO will determine that the Election may continue. In the event that complaints have been received, the CRO may elect to suspend the election until the complaint has been resolved.
2. Complaints, with photographic or documentary evidence, about campaigns should be addressed to the CRO, Matthew Charlesworth at matthew.charlesworth@mail.utoronto.ca and they should be received no later than 11:59 pm on Tuesday, April 5, 2016.
3. If a complaint appears to have *prima facie* merit and the CRO judges that the complaint is of a grave and serious nature that would later reasonably result in the election being called into question, the CRO may in his/her discretion elect to suspend the elections and appoint a three-member investigation panel from the TGSA Board who will be charged with investigating the complaint and if they uphold the complaint, recommending an appropriate penalty to the CRO, which may include disqualification.
4. If a complaint appears to the CRO to be *prima facie* of a less serious nature, that although an allegedly credible violation, would not warrant the credibility of the entire election being undermined, the CRO may notify the candidate(s) concerned that an investigation will take place after the election and that the results of the election would be withheld until the results of the investigation and a recommendation – which may include disqualification – is completed.
5. Upon receipt of the recommendation, the CRO will enforce the recommendation and inform the complainant and the candidate concerned.
6. The CRO will be responsible for rescheduling the elections.
7. The CRO must prepare a report on the election and present it at the Annual General Meeting, including a report on any complaints received, processes followed, and sanctions given. Any candidate sanctioned by the CRO may lodge an appeal at the Annual General Meeting.

24 March 2016

Dear All,

There has been a request to change the time of the meeting to 12-1pm as some have a class from 2-4pm...

I am ok with that time. My only constraint is that I have a class at 4pm and I wanted to introduce you to some people at TST and so avoid their lunch-break, but that is not a deal-breaker, and I'm pretty sure if we start at 12pm we can still catch the TST staff.

Please let me know if that's ok.
Matthew

1 April 2016

Dear Candidates,

The campaigning period ended last night and voting is now open. You may remind people that voting is open, but you may not 'campaign' i.e. attempt to persuade people to vote for you. I have asked that a notice go out to the whole TST listserv notifying people of the opening of the Vote and of your candidate statements. There should be no other mass-mailings allowed now that the campaign period is over. Thank you for observing the Campaign Rules (<https://tgsa.sa.utoronto.ca/files/2015/11/TGSA-Campaign-Rules.pdf>).

If someone comes to you saying they had a problem accessing voting.utoronto.ca please direct them to email me and I will try and resolve the matter.

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgsa.sa.utoronto.ca/>

6 April 2016

Dear Candidates,

Thank you for your participation in the elections. Voting closed a few minutes ago at 23:59. I would like to remind you to please submit any receipts for legitimate campaign expenditure so we can reimburse you. I will be at Regis College later today (Wednesday) with a cheque book so I can write you a cheque then, or at the AGM. If you could all email me to let me know that either you are claiming, or you are not claiming, so I can finalize the accounts for Thursday, I would be most grateful.

Please do come to the AGM (and bring your friends!) The results will be announced then.

Thank you for putting yourselves forward.

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)

<http://tgsa.sa.utoronto.ca/>

7 April 2016

Dear Graduate Students,

At this afternoon's Annual General Meeting of the TST Graduate Students' Association, it was announced that Fiona Li was elected as the Vice President Academic, with 30 votes (Warren Campbell of Wycliffe College received 26 votes and Marie Green of the University of St Michael's College received 12 votes) of the 68 votes cast. This was a participation rate of 25.28% of eligible voters.

The current TGSA Board of Representatives is therefore:

Executives

President – Allison Murray (2016-2018)
Treasurer – Gordon Brown (2016-2018)
Vice President Academic – Fiona Li (2016-2018)
Vice President Conferences – Melanie Kampen (2016-2018)
Vice President External – vacant (2016-2018)

Program Representatives

Bible – Trenton Voth (2016-2018)
History – vacant
Pastoral – vacant
Theology – vacant (2015-2017)
Contextual – Rachel Ball (2015-2017)
Master of Arts – vacant (2015-2017)
Master of Theology – vacant (2015-2017)
Doctor of Ministry – vacant

College Representatives

Emmanuel – Lindsay Ann Cox (2016-2018)
Knox – Margaret J Perry (2016-2018)
Regis – Robyn Boere (2015-2017)
St. Michael's – Benjamin Lujan (2015-2017)
Trinity – vacant (2015-2017)
Wycliffe – Steve Hewko (2015-2017)

Non-Voting Officers and Guests

Secretary – vacant (2016-2018)
Returning Officer – Matthew Charlesworth (2016)
UTSU Director – John Sundara (2015-2016)
ICS Delegate – Dean Detloff (2015-)

If you wish to contact the TGSA please feel free to email tgasa@utoronto.ca

The full report that I submitted to the Annual General Meeting on the election can be found on the TGSA website [here](#).

Regards

Matthew Charlesworth (Regis College)
Chief Returning Officer and out-going Treasurer,
TST Graduate Students' Association (TGSA)
<http://tgasa.sa.utoronto.ca/>

Toronto School of Theology (TST) Graduate Students' Association (TGSA) 2016/2017 Election Ballot

Please e-mail completed form to the TGSA Chief Returning Officer <matthew.charlesworth@mail.utoronto.ca> before 11:59pm on Tuesday, 5 April 2016

The nominations period that began on Monday, 29 February 2016 ended successfully at 4pm on Friday, 18 March 2016. A total of nine nominations were received. Six of the nominations were uncontested and so will be acclaimed at the Annual General Meeting on Thursday, 7 April 2016, from 12 - 2pm in the Toronto School of Theology building. Three nominations were received for the position of Vice-President Academic (in alphabetical order by surname): Warren Campbell (ThM student at Wycliffe College); Marie Green (PhD student at the University of St Michael's College); and Fiona Li (ThM student at the University of St Michael's College). Please cast your vote for who you would like to be the TGSA's Vice-President Academic below. (Please note that the order of candidates below is automatically randomized by the voting software).

Full Name as on ROSI/ACORN:

University of Toronto ID (UTOR ID):

E-mail (@mail.utoronto.ca one, please.)

TST Member College

Degree

Candidate Campaign Statements

Warren Campbell

Thank you for considering me for the position of Vice President Academic. My vision for the role is simply to create an effective and open channel of communication between the TST Academic Council and the TGSA board. The opportunity to serve as a voice between these two governing bodies is something I would approach with much respect and candor. Furthermore, it has been my experience that a lack of political or social engagement is often a result of not knowing where to begin. Thus, my goal is to help create greater continuity between the student body and the TGSA board by opening easy and accessible avenues for students to voice their thoughts, opinions, ideas, etc. Since it has been my experience that the TST is one of the most unique and fruitful academic locations of study, I would welcome the opportunity to make a positive contribution to such an environment as the VP Academic.

Marie Green

I'm Marie Green and I'm excited to be your Vice-President Academic for TGSA. I want to be a part of a lively community of scholars – students and professors – who break bread together, inspire, support and pray for one another. Centered in Christ (1 Cor. 3:10-15), I envision a theological community that produces great research, informs public discourse and lays the foundation for great academic achievement. The fact that this position is being contested is testament to the significance of the role and I will do my best to reinforce that throughout my tenure. Rest assured, I am passionate about informing decisions that affect the student body. My soft skills and experience as a student in the conjoint PhD program with St. Mikes (MTS, Wycliffe 2011), will help me contribute to the goals of TGSA in a positive way. I am committed to hearing from you and working with my fellow reps, administration and other stakeholders. I look forward to receiving your vote and to representing you.

Fiona Li

I'm Fiona Li and I'm running to be your Vice-President Academic! My motto is "Be someone who makes others feel important," and I am passionate about hearing your experiences, problems, and suggestions. For example, I know many doctoral students have concerns with aspects of the cohort classes. If elected, I will gather your feedback and make this the first issue I raise at TST's Academic Council. This passion has led me into student politics: I'm on the University of St. Michael's College (USMC) Faculty of Theology's Student Life Committee (last year as Co-Chair, and this year as a member), the liturgical committee, the Faculty of Theology's Council, and USMC Senate. I also recently served on the organizing committee for the Celebrating Women in Theology Conference and have attended meetings of the TST Graduate Studies Council and the TGSA Board. With my experience, I am ready to serve the whole TST community! So starting Friday, April 1, please give me your vote!

I cast my vote for the position of Vice President Academic in favor of the following individual (please select the candidate and click the "Vote" button at the bottom of this page):

- ☐ Warren Campbell
- ☐ Marie Green
- ☐ Fiona Li